

<b>DATE</b>	Tuesday, January 28, 2020	<b>START TIME</b>	7:05 PM
<b>MEETING #</b>	5 (2019-2020 school year)	<b>END TIME</b>	8:41 PM
<b>MEETING LOCATION</b>	library	<b># OF INDIVIDUALS PRESENT</b>	10 (incl. principal)
<b>NEXT MEETING</b>	Tuesday, February 18, 2020	<b># VOTING</b>	9 (quorum = 4)

VOTING MEMBER	NAME	ATTENDANCE	POSITION	RETURNING MEMBER	NEW MEMBER
N/A	PRINCE, Dane	PRESENT	Principal	n/a	
1	AKALJAN, Kana	PRESENT	Member	X	
	AKALJAN, Kirushanthy	ABSENT	Member	X	
2	ASIMI, Adem	PRESENT	Chair	X	
3	KHERA, Manju	ABSENT	Treasurer	X	
4	KUGATHASAN, Pirashanth	PRESENT	Member		X
	KUGATHASAN, Shoabana	PRESENT	Member		X
5	MAHALINGAM, Sancha	PRESENT	Secretary	X	
6	NASIM, Shahab	PRESENT	Member		X
7	PATIL, Vishakha	PRESENT	Member	X	
8	SHAIKH, Saquib	PRESENT	Member	X	
9	SHANMUGATHAS, Abirami	ABSENT	Member	X	
10	SHIVRAJ, Suroj	PRESENT	Member		X
11	TAN, Joshua	ABSENT	Member		X

**WELCOME**

- sign-in sheet circulated by Chair
- meeting called to order by Chair @ 7:05 PM

**MINUTES**

- December meeting Minutes adopted

**TREASURER’S REPORT**

- **\$4,043.13 for gym mats to be withdrawn** (but it’s been allocated on the budget as if it has)
- we haven’t allocated funds for Grade 8 graduation (36 kids graduating = \$720.00)
- this leaves us w/ approximately \$4,800.00 in the bank (minus the amount PSC has to contribute to cover Jump2Math after PRO Grant applied)
- \$1,246.36 going out for Jan
- \$1,488.22 coming in for Jan
- \$2k for Cost sharing, approx. \$459.00 for PRO Grant
- we will have approximately \$2,300.00 - plenty to pay for upcoming Subway and Pizza Pizza lunches
- in April, we will get \$ coming in for Term 3 pizza and Paramount lunches
- Treasurer’s Report approved

**PRINCIPAL’S UPDATE: KEY DATES**

- PA Day                                      Friday, January 31
- Family Day                                Monday, February 17

**PRINCIPAL'S UPDATE: NOVEL CORONAVIRUS**

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- as shared w/ our school community through a variety of emails this week, our board is acting on the best advice of Ontario's Chief Medical Officer of Health and York Region Public Health
- all 3 levels of public health agencies have assured us that the risk to Ontarians, and to us in York Region, is low, and that no additional measures (i.e. wearing masks) are needed in our schools or workspaces at this time
- as stated in the letter you rec'd yesterday, it's important that we work together to ensure children are feeling safe and that misinformation is not being spread that elevates concern
- @ Boxwood, we have followed the direction provided to us by the board which include:
  - reminders to wash hands and sneeze in sleeves; use tissues
  - sanitizing desks after lunch
    - caretakers sanitize students' desks at lunch (once before school and once after lunch) - standard procedure (not b/c of Coronavirus)
    - Principal has been emphasizing that kids clear their desks (he's made sure that they take everything off their desk so that the desks can be sanitized fully)
  - encourage parents to keep their children at home if they are sick
  - parents are free to give kids hand sanitizers (school doesn't b/c they can easily wash their hands and thus wash off the sanitizer)
- as we are not medical professionals, we do not screen students before they enter school
- board is in constant contact with public health agencies and is taking direction from these xperets
- our regular practice is to ask parents to pick up their child if it's apparent student is sick
- for more info, see board's webpage: [yrdsb.ca/schools/repository/newsevents/pages/boardnews/coronavirus.aspx](https://yrdsb.ca/schools/repository/newsevents/pages/boardnews/coronavirus.aspx)
- parent question: has there been any parent or child that mentioned that they travelled to that part of the world? no one has advised the school of this
- some people have chosen to home school their kids until things calm down – Boxwood hasn't had this happen yet
- on Monday (yesterday) school had to give a report of how many kids were absent (19) – average # of kids being absent and nothing out of the ordinary

**PRINCIPAL'S UPDATE: ETFO STRIKES**

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- effective February 3, 2020, ETFO members will *not participate in extracurricular activities at any time* – this doesn't allow them to participate in any evening events as well
- currently, during the school day, they can participate in extracurricular activities (just can't do anything before or after school) – however, as of February 3, nothing in school (so no extracurricular activities whatsoever)
- if no contract agreement is reached by Friday, January 31, ETFO members will conduct full strikes – withdrawal of all services - affecting YRDSB elementary schools on Thursday, February 6 and Friday, February 7
- if there's no agreement by Friday, January 31, elementary schools will be closed to students on Thursday, February 6<sup>th</sup> and Friday, February 7<sup>th</sup>
- parents are strongly encouraged to begin making alternate arrangements for children prior to strike
- school will resume on Monday, February 10 and elementary students are expected to attend at that time
- due to strong possibility of a strike, Principal suggested moving next week's pizza day to next Tuesday, February 4
  - **Treasurer will send Pizza Pizza an email to move pizza to Tuesday**
  - NB: this week's pizza lunch is already on Thursday b/c Friday is PA Day
  - side note: Chair ordered extra cheese pizza and extra pepperoni pizza (b/c of increased same day sales)
- Secretary brought up government's support for parents during strikes; **Secretary to send link with info**

**PRINCIPAL'S UPDATE: TERM 1 REPORT CARDS**

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- in-classroom teacher assessment and evaluation important part of teaching and learning and will continue
- we know that it's important for parents to get feedback regarding child's education; if parents have any questions or concerns, contact child's teacher directly
- I understand that this is disappointing, but the Elementary Teachers' Federation of Ontario (ETFO) is in a legal strike position and has directed teachers not to write report card comments or participate in the inputting and verification process of marks
- without teacher participation in this process, not feasible to have report cards with marks

**PRINCIPAL'S UPDATE: COST SHARING**

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- after consulting with our Technology Lead (Ms. Calverley), we have decided on a target of 10 iPad minis to support assessment in classrooms
- there is only one round of Cost Sharing this year; window to order is from January 8 to April 3
- total school cost for 10 iPad Minis is \$1,753.07
  - for this amount we are getting \$4,382.67 worth of equipment
  - therefore, we still have \$617.33 remaining
  - if we use this, the cost to our school would be \$246.93
- parent member comment – the audio and visual quality at the last school concert was lacking (i.e. no spotlights, the sound system was not strong, etc.)
  - **Principal to ask Ms. Smith re: audio system and if there is any new equipment needed**
    - NB: this will not impact Cost Sharing b/c audio equipment can't be purchased under CS
  - **Principal will take feedback to Ms. Joo: lighting and audio could be better for concerts**
- parent member comment: does the Community Class need anything?
  - per Principal, they have iPads
  - **Principal can enquire if they need newer/updated technology**
- parent member mentioned Flaghouse products for students with autism (interactive and sensory needs based)
  - per Principal, again this can't be purchased through CS as it doesn't qualify but it can be something PSC can support funding
  - **Member Kugathasan to provide Principal w/ material for funding consideration (autism related) that may benefit our Community Class**
- question to Principal, what would we spend that \$245.93 on?
  - could get 2 Chromebooks
- per Secretary: what happens if we go over the maximum we are allowed to contribute to CS?
  - **Principal to check: if we go over, then it can't come from school generated funds**
- **vote to contribute to Cost Sharing: PSC fund the 2020 Cost Sharing of \$1,989.26 – to be taken from our budget (we have the funds there) – motion passed (all 9 voting members present in favour)**
  - **Principal to put Cost Sharing order through**

**FUNDRAISING**

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- Subway lunch
  - starting tomorrow and will be running to the week after March break (8 weeks total)
  - 42 orders (16 turkey, 15 veg, 11 cold cut)
  - total profit = \$588.00

- parent member question re: making lunches available for families who may not be able to afford lunch programs
  - per Principal: we currently do not offer any subsidies for families who can't afford lunch programs
  - while equity is an issue when it comes to field trips (which are important for student learning and participation in school) lunch programs are optional and students who don't participate bring lunch from home (while those who don't participate in field trips bc of lack of affordability have no alternative)
- Term 2 pizza lunch
  - has started and will run for 11 weeks
  - total profit = \$1,105.28 (presales where parents ordered for their children via SCO/forms)
  - approximate profit from same day sales = \$1,081.02 (from cash deposits, per January budget)
- things to consider for next year
  - delegating tasks (i.e. inputting student lunch program orders)
  - give parents information regarding food in the lunch programs so that they don't have to go out and do their own research which may increase sales b/c parents have confidence in what they are purchasing for kids
    - provide parents with info on ingredients (i.e. what a certain item is made of – i.e. cold cuts – is it beef, pork, chicken or a combination?)
    - provide parents with information re: dietary restrictions/concerns (i.e. Halal foods)
- we should get further input from parent community on the types of lunch programs they'd like to see, frequency, etc.
  - **maybe do a survey this year during our Arts Carousel night?**

## OTHER

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- **Principal to follow up on PRO Grant**
  - we voted for it
  - if we get the grant, we will go ahead with Jump2Math and put in rest from PSC funds
- Rouge Fairways Residents' Association donation
  - Adem has not rec'd update re: donation
  - last year's Chair, Elsa Chan, followed-up with them and she, too, per our Chair Asimi, hasn't heard from them
  - **Chair to follow-up with RFRA (to ask for 1k since no donation rec'd last year)**
- how much money should we have at the start of each school year?
  - have funds for first order of pizza
  - per Chair: like to leave 1k to \$1,500.00 for September so we can order pizza, etc.
- donation letter
  - a few to be determined items
  - **letter may go out in February**
- Movie Night
  - **Principal to confirm details re: obtaining license to show movie at school** (i.e. do we need license for just new movies – if so, what constitutes a new movie? – or do we need license for all movies shown, regardless of release date?)
  - coffee for parents; water for students (no juice or pop b/c of healthy schools mandate); popcorn
  - perhaps we can reach out to restaurants to sponsor Movie Night? **to this end, Principal to check if restaurants/vendors can get tax receipts**
  - **PSC to further discuss movie nights (the formation of a sub-committee, delegating tasks, sponsorship, date and time, movie etc.)**

## MEETING ADJOURNMENT

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- meeting adjourned @ 8:41 PM